

WORKSHEET #11: FUNCTIONS PERFORMED BY AREAS OF RESPONSIBILITY

Complete Worksheet #12 for each area of responsibility identified in Worksheet #10.
List the functions performed and provide a brief description of the activities typically performed in the identified function.

Area of Responsibility: _____
Example Responsibility: Maintenance of highway/track

Number	Functions Performed	Brief Description	Essential? Y/N
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
Example	Visual inspection of track	Personnel perform routine inspection of track weekly, walking 4 to 5 miles	Yes

This worksheet is from the National Cooperative Highway Research Program (NCHRP)